



**Unitarian House of Ottawa**

We call it home

**Maison unitarienne d'Ottawa**

C'est notre chez-nous

## Volunteer Application Form

Name of Applicant: \_\_\_\_\_

Address:

\_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_ Secondary Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_ Best time to be contacted: \_\_\_\_\_

Occupation: \_\_\_\_\_

Present Workplace/School: \_\_\_\_\_

Age:

- 15-21
- 22-35
- 35-50
- 50-65
- 65+

Number of hours available per week:

\_\_\_\_\_

Length of time available:

\_\_\_\_\_

Availability:

- Days
- Evenings
- Weekends

Preferred Days:

- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday
- Sunday

Volunteer Interests:

- One-on-one visits with residents
- Participating in Group Activities
- Arts & Crafts
- Providing Entertainment
- Leading Discussion Groups
- Leading Exercise Programs
- Serving at social functions (BBQs/Tea Parties)
- Going for walks with residents
- Facilitating games (bridge/scrabble)
- Front Desk Reception (answering phones, greeting guests)
- Driving residents on outings (using our accessible van)

Is there a particular kind of volunteer work you would be interested in undertaking with our organization? Skills, hobbies or interests?

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Do you have any experience working with seniors? Please describe.

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Why are you interested in volunteering with Unitarian House?

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Please describe any previous volunteer experience.

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How did you hear about volunteer opportunities at Unitarian House?

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### **Police Record Check**

Do you have a current (within six months) Police Records Check as required for applicants seeking volunteer work with vulnerable\* individuals? \_\_\_\_ Yes \_\_\_\_ No

If “no” you will be required to obtain a Vulnerable Sector Check (VSC). Successful candidates will be given a letter from Unitarian House to obtain a VSC at no charge.

Information on Vulnerable Sector Check (VSC) for applicants can be found here:

<https://www.ottawapolice.ca/en/contact-us/Police-Record-Checks.asp>

### **References**

Please provide two references:

1. Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Relation: \_\_\_\_\_
2. Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Relation: \_\_\_\_\_

I \_\_\_\_\_ certify that the information provided in this form is true and complete, and give the organization permission to verify any information provided. I understand that incomplete or false information is grounds for disqualification at any time. I agree to undergo the required screening procedures for potential volunteers.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\*Who are vulnerable persons?

Vulnerable persons or individuals refers to a class of persons who, because of their age, a disability or other circumstances, whether temporary or permanent are in a position of dependence on others or are otherwise at a greater risk than the general population of being harmed by persons in a position of authority or trust relative to them (for example: children, individuals with disabilities or the elderly).

*Privacy Statement: Unitarian House does not sell, or make available, personal information without the consent of the individual(s).*